

INTENTION TO VACATE PROPERTY

DATE: _____

ATTENTION:

NICHOLSON REAL ESTATE PTY LTD
21 – 23 NICHOLSON STREET
BRUNSWICK EAST VICTORIA 3057

FAX:

03 9380 1985

I/We, being the current lease holders of the below listed property hereby give
28 DAYS NOTICE OF INTENTION TO VACATE
(This notice period is compulsory under the Residential Act 1997).

PROPERTY: _____

VACATE DATE: _____

Our office may request to conduct a Pre-Vacating Inspection of the property. Our office will send you a vacating confirmation letter advising you of the inspection date & time and the total amount of rent owed to the above listed vacate date. Rent is calculated on a daily rate from the day we receive this notice.

**REASON FOR
LEAVING:** _____

SIGNATURE OF TENANT/S:

TENANT 1 : _____

TENANT 2 : _____

TENANT 3 : _____

OPEN FOR INSPECTIONS:

The landlord may request that an open for inspection be carried out in order to show the property to prospective tenants. If an inspection is required it will be conducted on a Saturday for 15 minutes within the last 14 days of your tenancy. If you have preferred time you would like this inspection to be booked in for please contact your Property Manager, if you do not inform us of a suitable time you will be notified in writing of the scheduled inspection.